

CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING

September 22, 2011
4:00 P.M. (EST)

CUPPAD Office
Escanaba

PRESENT

G. Corkin, Chairperson, Marquette County
T. Elegeert, Vice-Chair, Delta County
D. Bovin, Treasurer, Alger County
J. Stevens, Secretary, Dickinson County
J. Poupore, Director, Menominee County
J. Wetthuhn, Director, Hannahville Indian Community
L. Schultz, Director, Menominee County

ABSENT

S. Aldrich, Schoolcraft County

OTHERS PRESENT

L. Matthes
V. Norman

CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Chairman Corkin. Roll call was taken and a quorum was present.

APPROVAL OF AGENDA

Lloyd Matthes requested the additions of 7F MDOT Contract Resolution and 7G Certificate of Indirect Costs.

A MOTION TO APPROVE THE AGENDA WITH THE REQUESTED ADDITIONS WAS MADE BY LIL SCHULTZ, SECONDED BY TOM ELEGEERT, AND CARRIED UNANIMOUSLY.

ACCEPTANCE OF THE MINUTES

A MOTION TO ACCEPT THE MINUTES OF THE LAST MEETING WAS MADE BY TOM ELEGEERT, SECONDED BY LIL SCHULTZ, AND CARRIED UNANIMOUSLY.

TREASURER'S REPORT

The Committee agreed they like having the month to month comparisons in the new format.

A MOTION TO APPROVE THE TREASURER'S REPORT AS PRESENTED WAS MADE BY JOE STEVENS, SECONDED BY JERRY POUPORE, AND CARRIED UNANIMOUSLY.

GRANT/CONTRACT UPDATE

None; covered in the budget discussion.

DIRECTOR'S REPORT

Lloyd Matthes reported on several meetings he attended including: a revolving loan fund meeting,

UPEDA meeting, a tribal meeting, a defense cluster meeting, as well as a MAR meeting he attended by conference call. Lloyd reported we did not receive funding for the Coastal Zone Atlas project, we will resubmit next round, we have received our main contract from EDA but are still waiting to hear about the additional \$30,000 we applied for, our Heritage Route Funding has been extended through FY 2012, the Menominee School consolidation project will start in October, and former Executive Committee member Ernie Hoholik passed away.

PROPOSED CONSOLIDATION PLANNING LAW

Lloyd Matthes reported there is still a push from MAP on the proposed consolidation planning law but he doesn't think there's a sponsor for the bill.

MEMBERSHIP DUES

Lloyd Matthes reported 18 villages, townships, and cities have not paid their dues; he's been making calls.

"DRAFT" REVISION OF OUR BYLAWS

Lloyd Matthes reported the draft revisions of our Bylaws are for preemptive concerns. If the proposed consolidation planning law passes, we want our Bylaws in place to conform to what the state law would require. The Committee discussed Section 8; it may be too broad. Lloyd reported the language came from state legislation language and the cost for indemnification insurance would cost an additional \$1,200 to \$2,000 for coverage. Staff will check with MAC and MTA on legal advice for the revisions. The Committee agreed to review the draft again once it has been reviewed by legal counsel.

APPROVE DELTA COUNTY ART MINIGRANT REVIEW COMMITTEE REPRESENTATIVE
A MOTION TO APPROVE CATHERINE UHAZIE FOR A TWO YEAR TERM ON THE ART MINIGRANT REVIEW COMMITTEE AS BEING RECOMMENDED WAS MADE BY TOM ELEGEERT, SECONDED BY LIL SCHULTZ, AND CARRIED UNANIMOUSLY.

MEETING REIMBURSEMENT FOR EXECUTIVE COMMITTEE MEMBERS

The Committee agreed to continue reimbursing all Executive Committee members for mileage and meal expenses that comply with our travel policy.

REVIEW & CONSIDER RESOLUTIONS FOR MEDC OVERSIGHT

The Committee reviewed and discussed a letter that was sent out to all of the Western Planning & Development Regional Commission members. The letter asked for consideration of passing resolutions in support of UPEDA as the Collaborative Development Council (CDC) lead entity for the U.P.

A MOTION TO SUPPORT UPEDA AS THE COLLABORATION DEVELOPMENT COUNCIL (CDC) LEAD ENTITY FOR THE U.P. WAS MADE BY TOM ELEGEERT, SECONDED BY DOUG BOVIN, AND CARRIED UNANIMOUSLY.

REVISION OF FY 2011 BUDGET

Gerry Corkin expressed his concern on the fund balance usage and emphasized we need to monitor expenses closely.

A MOTION TO APPROVE THE REVISED FY 2011 BUDGET WITH A FUND BALANCE USAGE OF \$57,397 WAS MADE BY TOM ELEGEERT, SECONDED BY DOUG BOVIN, AND CARRIED UNANIMOUSLY.

APPROVAL OF FY 2012 BUDGET

Lloyd Matthes reviewed and discussed a list of potential contracts for FY 2012. The budget reflects signed contracts at this time; this is the worse case scenario. Lloyd noted if everything falls into place, we should be able to break-even for FY 2012 and possibly makeup the \$57,000 fund balance usage this year.

After much discussion, the Committee requested a budget review after each quarter to see if cuts need to be made. Several Committee members agreed we are using the right approach by not putting contracts into the budget until they are signed.

A MOTION TO APPROVE THE FY 2012 BUDGET WITH A FUND BALANCE USAGE OF \$126,217 WAS MADE BY TOM ELEGEERT, SECONDED BY DOUG BOVIN, AND CARRIED UNANIMOUSLY.

MDOT CONTRACT RESOLUTION

A MOTION TO APPROVE THE MDOT SIGNATURE RESOLUTION AUTHORIZING LLOYD MATTHES TO ENTER INTO AND SIGN MDOT CONTRACTS WAS MADE BY JOE STEVENS, SECONDED BY LIL SCHULTZ, AND CARRIED UNANIMOUSLY.

CERTIFICATE OF INDIRECT COSTS

Lloyd Matthes reported we just finished working through our first indirect cost rate proposal to EDA, EDA has approved the 36% rate as submitted, and the rate needs to be submitted to and approved by EDA on an annual basis.

A MOTION TO APPROVE THE 36% INDIRECT COST RATE PROPOSAL WAS MADE BY JOE STEVENS, SECONDED BY TOM ELEGEERT, AND CARRIED UNANIMOUSLY.

FEDERAL REVIEWS

The Committee reviewed 2 projects with no comments; place on file.

NEXT MEETING DATE AND PLACE

The next meeting will be held on October 28, 2011 in Marquette.

ITEMS FROM EXECUTIVE COMMITTEE

Joe Stevens reported Systems Control is expanding and will be hiring up to 400 people. Lil Schultz reported on 2 grants the Spalding Township is in the running for. Gerry Corkin reported Renewafuel

is considering shutting down because they are not getting enough production; \$25 million was spent on the project.

ADJOURNMENT

The meeting adjourned at 5:25 p.m.