

# GIS PRICING INFORMATION

## CENTRAL U.P. PLANNING & DEVELOPMENT COMMISSION

### Background

The Central U.P. Planning & Development Commission (CUPPAD) maintains a Geographic Information System (GIS), a computer-aided mapping system, to facilitate the storage, retrieval, and enhancement of geographic digital data. The costs associated with maintaining the digital data include a full-time employee, computer equipment maintenance and repair, leasing space in which to house the equipment, and incidental consumables such as office supplies. The prices of map products reflect the costs of expenditures made by CUPPAD to maintain, retrieve, and distribute its digital data. Costs of map products are based on costs found at similar Regional Agencies and Counties throughout the State of Michigan.

### Policy

Ownership of all digital data created by CUPPAD is retained by CUPPAD. No other organization, business, individual, or agency is authorized to rent, distribute, give, or sell any of the digital data created by CUPPAD. Any authorization from CUPPAD for the use of its digital data must be in writing (email is acceptable).

CUPPAD has access to, and may have obtained, digital data generated by one of its data sharing partners. This includes, but is not limited to; County Parcels, Orthophotos, Road Centerlines, Addressing data, Driveways, and Zoning (hereafter referred to as "licensed data sets"). The ownership of these data sets is retained by the partner, and is not transferred to CUPPAD. No other organization, business, individual, or agency is authorized to rent, distribute, give, or sell any of the licensed data sets. CUPPAD will not distribute any data it may have obtained by a data sharing partner without consent from that partner in writing (email is acceptable).

### Specification of Geographic Digital Data

CUPPAD uses ESRI'S ArcGIS. The projection system for all digital data used is NAD\_1983\_StatePlane\_MichiganNorth\_FIPS\_2111\_Feet\_Intl, and the Coordinate System is GCS\_North\_American\_1983.

### Map and Data Requests

Requests for CUPPAD's data will be fulfilled in a timely manner, normally within 5 business days of request and received payment (if required). Requests for mapping products will be reviewed by the GIS Coordinator. A reasonable timeline will be established between the GIS Coordinator and the requester. A project agreement form may be required before work begins on larger projects.

Requests for any licensed data sets from one of CUPPAD's data sharing partners will not be fulfilled until payment has been **received by the data sharing partner**, and confirmation has been sent to CUPPAD. Requests for licensed data sets need to be made directly to the data source organization, not CUPPAD. Persons making requests of CUPPAD for data not belonging to or created by CUPPAD will be sent to the appropriate data partner to fulfill all obligations of that partner. Licensed data sets are only distributed at the written request of the organization responsible for the licensed data set.

Requests for digital data created by CUPPAD may require a data fee. This fee may be waived at the discretion of the GIS Coordinator. Requests for licensed data sets (as defined under the Policy section of this document) require a minimum of one-half hour (1/2 hour) processing time at the set hourly rates. The data fee is paid to the data partner, the processing fee paid to the CUPPAD. Data fees are not applicable for data produced by the State of Michigan or any other agency that may provide that data free of charge. Processing fees may still apply.

### **Cost Structure**

Costs will vary depending upon the project and the type and size of maps required. The following hard-copy map fees cover the cost of equipment use (paper and ink). Aerial images and glossy photo paper require significantly more ink, thus requiring an additional fee. Digital product requests (PDFs, JPEGs, etc.) are charged staff time only (minimum one-half hour). Administrative activities may include, but not limited to: making copies, re-printing an existing map layout, researching a data request, etc. For CUPPAD members (Counties, Townships, Cities, & Villages), or non-members under a County GIS, any work that is completed in under 2 hours will be done at no charge. Any work over 2 hours will be subject to the hourly fee and may require a project agreement, depending on the size of the project.

### **Costs are as follows:**

Staff Time for GIS Map Production	\$60.00/hour for CUPPAD members or non-profits \$90.00/hour for non-CUPPAD members, individuals, private business \$60.00/hour for non-CUPPAD members covered under County GIS
GIS Administrative Staff Time (data requests, meetings, etc.)	\$50.00/hour for members or units covered under County GIS \$75.00/hour for private/non-CUPPAD members

### **Hard-Copy Map Production Fees**

<b><u>Sizes</u></b>	<b><u>B&amp;W/Color</u></b>	<b><u>W/Aerial</u></b>	<b><u>Photo Paper</u></b>
11" x 17" (B-size)	\$10	\$15	\$24
17" x 22" (C-size)	\$15	\$23	\$36
24" x 36" (D-size)	\$23	\$34	\$54
36" x 48" (E-size)	\$34	\$51	\$81
42" x 60" (Poster)	\$51	\$76	\$122
Custom Sizes available – fees will be determined based on size			
A \$25 printer setup fee may be charged in addition to the staff time and hard-copy production fees.			

\*8 ½ x 11 maps are produced at the same color copy cost rate as stated in CUPPAD's Cost Reimbursement Guidelines

# CUPPAD Digital Geographic Data Limitation of Liability/Digital Data Use Disclaimer

## CUPPAD Digital Geographic Data Use Consent Agreement

CUPPAD has invested resources and extensive effort to produce and host digital geographic datasets supporting the delivery of public services. CUPPAD strongly advises the public to understand that this digital data may not serve all or any of the intended applications requested/demanded of the information provided. As the user, CUPPAD encourages you consult available documentation and contact appropriate staff to ensure the data is suitable or applicable to your given application.

As such, CUPPAD makes no representation as to the accuracy, appropriateness, or any other aspect of the information contained in the licenses data sets or map. **The user of this information acknowledges that CUPPAD shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless CUPPAD, its employees or representatives, from any and all claims, damages, liabilities and expenses arising from Licensee's use of licensed data sets or products derived therefrom.**

**Information provided is not to be interpreted as a legally recorded map or a property boundary survey or to be used as a legally recorded map or property boundary survey.** The map data provided is not suitable for site specific decision making and is not always consistent with all surveying and engineering standards. Any property boundary lines depicted are obtained from the County Equalization Department and may not be completely accurate or up-to-date.

Every effort it made to offer the most current, accurate, detailed, and clearly expressed information possible. However, inadvertent errors may occur and information placed on the data is not intended to replace any official source.

*By signing this document I acknowledge that I have read and understand the Limitation of Liability/Digital Data Use Disclaimer pertaining to the digital geographic data purchased through CUPPAD and will assume the responsibility to educate/inform those using this information of the same.*

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Signature of Data User

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Date Signed by Data User

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Printed Name of Data User

Please fax, mail, or scan and e-mail this signed page to:

**Central U.P. Planning & Development**

**2950 College Ave.**

**Escanaba, MI 49829**

**Phone: 906.786.9234 Fax: 906.786.4442**

**Email: slenaker@cuppadd.org**