CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING
Meeting Minutes

December 1, 2016
3 PM EST

PRESENT
J. Beudo, Hannahville Indian Community
G. Corkin, Chair, Marquette County
R. DesJardins, City of Munising
J. Doucette, Alger County
T. Edlebeck, City of Kingsford
D. Rivard, Secretary, Delta County

ABSENT/EXCUSED
J. Linder, Nadeau Township (Menominee County)
C. Reiter, Schoolcraft County

OTHERS PRESENT
Dotty LaJoye, AD; Emilie Schada, Nathan Fazer, Peter VanSteen, and Richard Smith

CALL TO ORDER
Meeting was called to order at 3:05 pm and quorum was present.

2. APPROVAL OF AGENDA
A MOTION TO APPROVE THE DECEMBER 1 AGENDA MADE BY R. DESJARDINS, SUPPORTED BY D. RIVARD CARRIED.

3. ACCEPTANCE OF THE MINUTES
A MOTION TO APPROVE THE OCTOBER 2016 MINUTES MADE BY D. RIVARD, SUPPORTED BY J. DOUCETTE CARRIED AND THE MINUTES WILL BE PLACED ON FILE.

4. TREASURER’S REPORT
Treasurer Beudo noted a cash balance of $263,906, a decent cash balance for the beginning of the 2017 fiscal year. Clarification was requested about check and invoice numbers 40754 related to PASER training reimbursements. Staff elaborated on the arrangement between MDOT and CUPPAD, and will forward on the necessary detail and documentation substantiating the reimbursements for travel. A MOTION TO APPROVE THE TREASURER’S REPORT MADE BY TREASURER BEAUDO, SUPPORTED BY R. DESJARDINS CARRIED.

5. ASSOCIATE DIRECTOR’S REPORT
Dotty LaJoye introduced herself and noted she was excited to be working with CUPPAD and alongside the Executive Committee to further the organization’s momentum. She has been meeting with Michigan Works! staff serving in a similar capacity as her predecessor. The MOA (Memorandum of Agreement) delineating the terms of the partnership were discussed in detail including whether or if it is necessary to still include a financial contribution to Michigan Works! for an Executive Director. Dotty LaJoye, while titles aren’t
something to get too caught up on, recommended that she, in title, become the Executive Director. Treasurer Beaudo clarified whether Dotty would work exclusively for CUPPAD compared to her predecessor, which she said is the case. Rod Desjardins said that while he has no illusions or reservations about Dotty being the Executive Director, he would hope and desire the Executive Committee is engaged and included in these types of decisions in the future. David Rivard noted that because Dotty LaJoye was hired by an “Executive Director” it is appropriate now that the Executive Committee in the absence of a Director “promote from within” Dotty to title, Executive Director.

_A Motion by Chairman Corkin, supported by R. Desjardins, a motion to approve Dotty LaJoye as the Executive Director Carried._

As the subject of personnel continued, so too did discussion about the current MOA with Michigan Works! A new Partnership Agreement should be drafted, approved in language by the CUPPAD Executive Committee, to be presented to Michigan Works! to reflect the new organizational structure (exclusively CUPPAD Executive Director in lieu of a contracted one with Michigan Works! / UTC). In doing so, CUPPAD wouldn’t be paying “twice” for an Executive Director or to an outside party for one. The board requested Dotty to send the MOA to them for review.

6. **UNFINISHED BUSINESS**

FY 16 Year End Report

Staff members present all summarized various initiatives they are currently leading, or are involved in.

7. **NEW BUSINESS**

7A. APPROVAL OF DOTTY LAJOYE AS AUTHORIZED SIGNATORY for FINANCIAL PURPOSES

_A Motion by R. Desjardins, supported by D. Rivard, the Board Resolved to approve Dotty LaJoye as the Authorized Signatory for Financial Purposes._

7B. CUPPAD / EDA Resolutions

Two Resolutions were presented to authorize Chairman Corkin as the Authorized Representative between CUPPAD and EDA grant requests.

Resolution One: _A motion by D. Rivard, Supported by T. Edlebeck, Authorizing G. Corkin as the Signatory Representative for the upcoming EDA FY16-FY19 Grant Application in the amount of $350,000 Carried._

Resolution Two: _A motion by D. Rivard, Supported by R. Desjardins, Authorizing G. Corkin as the Signatory Representative for Future Subsequent EDA Planning Grants carried._

7C. **Staff Activity Report:** (Some highlights summarized below)

- Emilie Schada – ArtPlace Grant Confirmed (1 of 29 selected grants from 1,400 nationally) in the amount of $460,000; membership cultivation, recreation grants, other grants to build capacity in communities such as possibly helping another community get an ArtPlace grant they were denied;
- Nathan Fazer- City of Munising Parks and Recreation Plan; website updating, GIS with Steve and Ben
- Richard Smith- Zoning Ordinances in total since 2013= 7; recreation plan = 3; Alternate Energy Generation idea was discussed;
- Peter VanSteen-EDA grant, CEDS Update, transportation planning, solid waste planning, asset management, and CDBG Management
- Steve Lenaker- A written update from Steve was read aloud.
8. FEDERAL REVIEWS
None

9. The next meeting will be January 26, 2017 in Escanaba at CUPPAD’s Offices.

10. Items from Executive Committee

**Alger County/ City of Munising:** Opening Jail; OPEBS (Other Post -Employment Benefits) continue to be a hot topic and post-pension liabilities; ALTRAN Garage is complete; bid prepared for $2.1 million marina project; Ready to bid out HS8 Federal Transportation project; after 22 years, the City successfully approved an updated City Charter; a new kayak launch is going in Munising; two significant buildings downtown are slated for rehabilitation and the Pictured Rocks Interpretive Center, while behind schedule, is slated for June.

**Delta County:** Escanaba City Manager announced retirement date approximately six months from now; 41,000 SF ALDI’s is in final planning stages and confirmed; the Mall under new ownership is also exploring new uses/tenants to enhance it; two new Commissioners are beginning their terms with Delta County- he thanked J. Malnar for all his hard work and service to the County Commission; a new non-denominational Chapel will be constructed in the Village in the Fairgrounds- it is being partially fundraised through a “Buy A Board” campaign and will be an addition to the Village for events and boutique weddings / vow renewals.

**Dickinson County:** New business is popping up in the City of Kingsford and surrounding area (American Axel, Municipal Equipment Manufacturer, a new OB/GYN wing at the hospital; the Mall in the spirit of recruitment is offering “One Year Free Rent,” 51st Brewery will open in June; and their Assisted Living Center is expanding.

**Hannahville:** 2% Grants are being administered, sent out, and managed; it’s a busy time.

**Marquette County:** This year’s budget was tough; revenues are hurt due to Dark Store tax losses and the rise in health insurance coverage for County Employees. They had to budget from a $450,000 deficit, but it went through and the new insurance plan they found they believe will be a great improvement than before.

**Menominee County:** N/A

**Schoolcraft County:** N/A

Meeting adjourned at 4:05 pm by Chairperson Gerry Corkin.

Meeting Minutes Prepared by: Emilie Schada
December 5, 2016