CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING

May 28, 2015
3:00 p.m. (EST)

PRESENT
G. Corkin, Chairperson, Marquette County
J. Doucette, Alger County
A. Edlebeck, City of Kingsford
J. Linder, Menominee County
D. Rivard, Director, Delta County
C. Reiter, Schoolcraft County
J. Beaudo, Treasurer, Hannahville Indian Community
R. Desjardins, City of Munising

ABSENT
None

OTHERS PRESENT
J. Schultz, Executive Director
E. Schada, staff

CALL TO ORDER
The meeting was called to order at 3:05 p.m. by Chairman, Corkin. Roll call was taken and a quorum was present.

2. APPROVAL OF AGENDA
THE MOTION TO ACCEPT THE AGENDA AS PRESENTED MADE BY J DOUCETTE, SUPPORTED BY J. BEAUDO, CARRIED.

3. ACCEPTANCE OF THE MINUTES
THE MOTION TO ACCEPT THE April 24, 2015 MEETING MINUTES AS PRESENTED MADE BY D. RIVARD, SUPPORTED BY J. DOUCETTE, CARRIED.

4. TREASURER’S REPORT
THE MOTION BY ROD DESJARDINS AND SUPPORTED BY T. EDLEBECK TO APPROVE THE TREASURER’S REPORT CARRIED AND TO PLACE THE GRANT AND CONTRACT UPDATE SHEET ON FILE. To include check registrar for month end and comparison worksheet is noted. Jill also inquired to clarify check signature policy for automatic deposits which currently are receiving one signature when manual checks receive two. Craig Reiter asked if he could register for direct deposit and Emilie agreed to check.

5. DIRECTOR’S REPORT
J. Schultz updated the group on the recent hires at CUPPAD greatly increasing capacity and versatility of the organization. For example, since hiring a videographer, there has been increased demand for this service which demonstrates the popularity this can have with communities as part of our menu of services. Scott Lawrence is also working on the CTE Marketing campaign and as an example of his work, the video he did for CUPPAD was shown. Director Schultz informed the board about the loss of backup and over a month’s
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worth of work when the computer system’s back up failed. Discussion continued about warranty, liability, and how if possible to recoup the costs. Various strategic projects under the RPI were also discussed such as the CTE Marketing Campaign, Broadband Demand Survey, Target Market Analysis, and the Regional Recreation Plan.

6. UNFINISHED BUSINESS: AUDIT
None

7. NEW BUSINESS
7A MCACA Re-Granting Application:
Emilie summarized what this grant program was and AMOTION BY CRAIG REITER SUPPORTED BY DAVE RIVARD APPROVED THE AUTHORIZATION OF THE MCACA RE-GRANTING APPLICATION.

7B Rates for Services Review:
In response to not having an updated rate sheet since 2011 one was presented that reiterates the rates currently utilized but on a sheet of paper that can be found on the website or to send to prospective clients for clarification. It was agreed rates will be reviewed annually. A MOTION BY R. DESJARDINS SUPPORTED BY T. EDLEBECK, THE RATE SHEET AS PRESENTED WAS APPROVED.

8. FEDERAL REVIEWS:
One Federal Review was submitted this month from the City of Gladstone for the non-motorized trail expansion.

9. NEXT MEETING DATE AND PLACE: JUNE 25, 2015 at CUPPAD

ITEMS FROM EXECUTIVE COMMITTEE
• Alger (Provided)
• Delta: New Manager started. Feels back home.
• Dickinson: T. Edlebeck has road improvements and small retail developments happening.
• Marquette: Jail, Waste Water Treatment Plan, Microbrewery supply chain development (grain/hops)
• Menominee: Walking trail
• Schoolcraft: The recent court case (triple homicide) is a budget reality – there has been a request to create an Assistant Prosecuting Attorney position. The County Airport will be upgrading to fuel cards this August.
• Hannahville: Preparing for golf tournament

ADJOURNMENT
A MOTION TO ADJOURN THE MEETING AT 4:15 P.M. WAS MADE BY G. CORKIN, SECONDED BY D. RIVARD AND CARRIED UNANIMOUSLY.

Respectfully Submitted by,  
Emilie Schada  
June 1, 2015