PRESENT
G. Corkin, Chairperson, Marquette County
T. Elegeert, Vice-Chair, Delta County
J. Stevens, Secretary, Dickinson County
B. Bedard, Director, Dickinson County
J. Beudo, Treasurer, Hannahville Indian Community
J. Gardiner, Director, Menominee County
R. DesJardins, Director, Alger County

ABSENT
S. Aldrich, Director, Schoolcraft County

OTHERS PRESENT
J. Schultz, staff
B. Strem, staff

CALL TO ORDER
The meeting was called to order at 10:08 a.m. by Chairperson Corkin. Roll call was taken and a quorum was present.

APPROVAL OF AGENDA
One addition requested to agenda under New Business: 7A. Revisions to Personnel Policy Manual. A MOTION TO APPROVE THE AGENDA, AS AMENDED, WAS MADE BY T. ELEGEERT, SECONDED BY J. BEAUDO, AND CARRIED UNANIMOUSLY.

ACCEPTANCE OF THE MINUTES
A MOTION TO APPROVE THE MARCH 28, 2014 MEETING MINUTES AS PRESENTED WAS MADE BY T. ELEGEERT, SECONDED BY J. BEAUDO, AND CARRIED UNANIMOUSLY.

TREASURER’S REPORT
The Treasurer’s Report was reviewed with a cash balance on March 31 of $206,263. Receipts for the month were $20,479; total cash outlays $57,646. A MOTION TO APPROVE THE TREASURER’S REPORT WAS MADE BY J. STEVENS, SECONDED BY R. DESJARDINS, AND CARRIED UNANIMOUSLY.

Grant/Contract Update
The Committee received the updated list of potential contracts and grants staff are currently pursuing.

DIRECTOR’S REPORT
J. Schultz reported that we are nine months into the arrangement with MW for contracted Director services. The contract agreement is $2,000 monthly right now; in the future we might have to discuss our roles. Orrin would like to create a continuity for the future and discuss coming under one roof which will make things
Easier. There is potential for CUPPAD to grow. We have clean money for matching grants. We will get $68,500 for the wage study and there are a lot of opportunities with the RPI. We should be talking to each county; with all the mandates coming we could help. We have to match to our labor and we are running out of labor. We have to look at ways to spend dollars that will benefit our organization, maybe contractual. We need to keep in mind if staff increases significantly, the Director’s time might have to increase.

Michelle Viau has indicated that if CUPPAD is billed $1,200 a month for space at the county building, that’s $1,600 less to operate than the present building. CUPPAD would have 5-6 office spaces and share the conference room. J. Stevens stated that he is all for cost sharing, but worries about having an empty building. G. Corkin stated that Joel has made a tremendous amount of progress in a short time; we look at this as a long term partnership. Down the road if we need to put more dollars into the position, that’s probably not a problem. The Board asked Joel to get an agreement drafted up with some details on rent, equipment, etc.

J. Schultz stated that CUPPAD needs to develop a Proprietary Research Policy. Our customers don’t always value the information we give them. If a township has the data, can they give it out to whoever they want, i.e., an engineering firm. Sometimes who owns the data is never discussed. We need a policy to deal with this. J. Beaudo stated that who owns the data should be in the contract; if they pay for the data it’s theirs or if it’s just for a specific project and we still own it. We need to make it clear what it will cost to own the data. We can give two prices in the contract; one for if they own the data, one if not. The Board asked to see a draft policy at the next meeting.

J. Schultz reported that the MDARD Specialty Crop (cold hardy grapes) grant proposal was submitted on April 11. Staff is working on a number of possible grant opportunities, including a U.P. Logging Logistics/Dead Mileage Study to minimize empty loads; there may be opportunities for funding from EDA. We are fairly certain we will be submitting an EDA TAA grant application on energy, looking at off grid solutions.

UNFINISHED BUSINESS

Membership Dues Update
The Committee reviewed the status of membership dues.

NEW BUSINESS

Revisions to Personnel Policy Manual
J. Schultz reported the main revision was deleting all references to employee health insurance on pages 18 and 19. Minor revisions to Recruitment on page 2 and Court Obligations on page 7 were also noted. A MOTION TO APPROVE THE REVISIONS TO THE PERSONNEL POLICY MANUAL WAS MADE BY T. ELEGEERT, SECONDED BY J. BEAUDO, AND CARRIED UNANIMOUSLY.
FEDERAL REVIEWS
Eight Federal Reviews were reviewed with no comments: Waucedah Twp. Recreation Complex Redevelopment (Dickinson County); GEMS Trails Accessibility Improvement Initiative (DNR Wildlife Division); Marquette Township’s First Iron Ore Heritage Trailhead Development and Small Development; City of Ishpeming Malton Road Non-Motorized Trail; Republic Trailhead – Iron Ore Heritage Trail (Republic Township); AMCAB FY2013-14 Head Start and Early Head Start; Showcase Trail Critical Gaps (Michigan DNR); place on file.

NEXT MEETING DATE AND PLACE
The next meeting will be held on May 22, 2014 in Escanaba. J. Schultz has a conflict later in the afternoon so the meeting will start at Noon.

ITEMS FROM EXECUTIVE COMMITTEE
T. Elegeert reported the renovations to the Delta County Service Center are looking good and proceeding on schedule. J. Stevens and B. Bedard reported that Breitung Township lost their case against a tax reduction at the Home Depot. This will have a devastating effect on budgets for Breitung Township and Dickinson County. The Township is being urged to take the case to the Michigan Supreme Court. R. DesJardins reported that construction is starting on upgrades to Tourist Park and Munising Bay Mountain Bike Trailhead. Rod will be asking Devin Olson, the new Munising City Manager, to replace him on this Board in about six months. J. Beaudo reported it has been slow getting the golf course open and further expansion of the gas station might start this construction season. G. Corkin reported that Marquette County’s emergency declaration from the Governor was successful after a lot of hard work, testimony and travel from a lot of people. The Eagle Mine facility is complete. Peter VanSteen did an excellent job with the Ishpeming Façade project and Negaunee’s grant application for their ball field.

ADJOURNMENT
A MOTION TO ADJOURN THE MEETING AT 11:37 A.M. WAS MADE BY J. GARDINER, SECONDED BY T. ELEGEEERT AND CARRIED UNANIMOUSLY.