CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING
Meeting Minutes

June 28, 2018
2:00 p.m. EST
CUPPAD Offices
Board Room
Escanaba, MI 49829

PRESENT

  J. Doucette, Alger County
  D. Rivard, Delta County
  G. Corkin, Marquette County
  J. Linder, Menominee County
  R. Anderson, Dickinson County
  J. Beaudo, Hannahville Indian Community

ABSENT/EXCUSED

  S. Aldrich, City of Manistique
  C. Reiter, Schoolcraft County

OTHERS PRESENT

  Dotty LaJoye, CUPPAD Executive Director

1. **CALL TO ORDER**
   The meeting was called to order at 2:00 p.m. by Chairperson Gerald Corkin; roll call was taken and a quorum was present.

2. **APPROVAL OF AGENDA**
   MOTION TO APPROVE THE AGENDA WAS MADE BY J. DOUCETTE, SUPPORTED BY D. RIVARD; MOTION CARRIED.

3. **ACCEPTANCE OF THE MINUTES**
   MOTION TO APPROVE ADOPTION OF THE MAY 24, 2018 MINUTES WAS MADE BY J. BEAUDET, SUPPORTED BY D. RIVARD; MOTION CARRIED.

4. **TREASURER’S REPORT**
   Treasurer Jill Beaudo noted that adjustments have not been made to the current budget since the last meeting. D. LaJoye stated that she has been working with Michelle by reviewing the ledgers for code inaccuracies and reporting back to Michelle. J. Beaudo said that budget adjustment should be made on a regular basis, if not monthly then quarterly and that D. LaJoye should always have access to the ledgers and may have to use pressure to make sure regular budget adjustments are made. J. Beaudo reported that overall the budget looks good and is in line with expenditures to date. **MOTION TO ACCEPT THE TREASURER’S REPORT AS PRESENTED WAS MADE BY R. ANDERSON, SUPPORTED BY J. LINDER; MOTION CARRIED.**
5. **ART PLACE GRANT FUND DISTRIBUTION**

Vicki Schwab, Delta County EDO and Kathy Reynolds, Greater Munising Chamber were present to discuss a system of assuring that they would have access to their portion of the Art Place funds such as an escrow account. Commissioners discussed the importance of a fair and equitable distribution of funds. J. Beaudo read the grant carefully and believes the grant is about the partners forming local coalitions that make grant funded decisions around art projects in their communities and it is not up to the Executive Committee to divide the funds by county. **MOTION TO DIVIDE THE ART PLACE GRANT FUNDS EQUALLY AMONG ALL SIX COUNTIES** WAS MADE BY G. CORKIN, SUPPORTED BY J.DOUCETTE; **MOTION CARRIED WITH 1 DESCENDING VOTE FROM J. BEAUDO.**

6. **EXECUTIVE DIRECTOR’S REPORT**

Dotty LaJoye reported that the auditor has been reviewing information from Michelle Viau and D. LaJoye. D LaJoye will confirm when the audit is scheduled to be complete. The recent flood event in the Western Region encouraged LaJoye to review CUPPADs liabilities and determine if CUPPAD has the appropriate insurance coverage in the event of a disaster. D. Rivard stated that Delta County owns the building and also has insurance coverage. He recommends LaJoye be aware of unnecessary duplication of insurance coverage when seeking insurance policies to meet CUPPAD’s needs. G.Cokin requested LaJoye provide a document at the next board meeting that evaluates CUPPAD ’s insurance needs and the type of insurance CUPPAD should have. LaJoye discussed working with the new Delta County Administrator to bring the Delta County Planning Commission in compliance with the Michigan Planning Enabling Act of 2008 so they are set up to create and adopt a new Master Plan in the future.

7. **UNFINISHED BUSINESS**

7.A Survey Response Review

LaJoye reminded the Committee about the survey and explained that we received 27 responses and all responses were from higher-level officials at the local government level. Ryan Soucy will be organizing the types of projects that respondents said would provide the greatest benefit and the contact information. CUPPAD staff will contact those respondents to discuss what we can do to assist them.

8. **NEW BUSINESS**

8.A LaJoye reported that CUPPAD has leased a new copier from Copper Office Supply. The previous one was requiring more maintenance and was over 10 years old so parts were becoming obsolete. The cost of the maintenance agreement and lease of the new copier closely equal what CUPPAD was paying for their old copier. The old copier was traded in. Commissioners were skeptic about the lease agreement. R. Anderson offered to look into the lease agreement further as he too is negotiating the acquisition of a copier from Copper Office Supply for the City of Norway.

9. **REGIONAL PROSPERITY INITIATIVE**

**MOTION TO ACCEPT THE INFORMATION AS PRESENTED INCLUDING THE APPROVAL OF NEW APPOINTMENTS TO THE RPI COUNCIL OF SUE ROLL WITH THE BONAFIS FINE ARTS CENTER AND LOIS ELLIS, EDO FOR DICKINSON COUNTY WAS MADE BY R. ANDERSON AND SUPPORTED BY J. DOUCETTE, MOTION CARRIED.**

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Executive Committee meeting minutes June 27, 2018
10. **FEDERAL REVIEWS**

Commissioners reviewed the city of Manistique Water and Wastewater Loan and Grant Program **MOTION TO ACCEPT THE CITY OF MANISTIQUE WATER AND WASTEWATER LOAN AND GRANT BY G. CORKIN, SECONDED BY J LINDER, MOTION CARRIED.**

**NEXT MEETING**

July 27, 2018, at 11:00 am CST in Dickinson County

R. Anderson recommends Mikes on Main Street in downtown City of Norway
Minutes prepared by Dotty LaJoye