CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING
Meeting Minutes

May 24, 2018
CUPPAD Offices
2:00 p.m. EST
Board Room
Escanaba, MI 49829

PRESENT
J. Doucette, Alger County
D. Rivard, Delta County
G. Corkin, Marquette County
J. Linder, Menominee County
C. Reiter, Schoolcraft County
J. Beaudo, Hannahville Indian Community (arrived later in the meeting)

ABSENT/EXCUSED
R. Anderson, Dickinson County
S. Aldrich, Schoolcraft County

OTHERS PRESENT
Dotty LaJoye, CUPPAD Executive Director
Peter Van Steen, CUPPAD staff

1. CALL TO ORDER
The meeting was called to order at 2:00 p.m. by Chairperson Gerald Corkin; roll call was taken and a quorum was present.

2. APPROVAL OF AGENDA
MOTION TO APPROVE THE AGENDA WAS MADE BY J. DOUCETTE, SUPPORTED BY D. RIVARD; MOTION CARRIED.

3. ACCEPTANCE OF THE MINUTES
MOTION TO APPROVE ADOPTION OF THE APRIL 27, 2018 MINUTES WAS MADE BY C. REITER, SUPPORTED BY D. RIVARD; MOTION CARRIED.

4. TREASURER’S REPORT
Treasurer Jill Beaudo was not present; she provided comments to Dotty LaJoye: Overall the budget looks good, however there is concern with the 82% expenditures for the general operating fund. Dotty will get a ledger from Michelle Viau on where the funds are going and how the funds are being coded. Jill raised concern the GIS Supplies, Contractual, Grants to Others have negative dollar amounts. Dotty will talk with Michelle about the cost over-runs. MOTION TO ACCEPT THE TREASURER’S REPORT AS PRESENTED WAS MADE BY D. RIVARD, SUPPORTED BY J. DOUCETTE; MOTION CARRIED.
5. **EXECUTIVE DIRECTOR’S REPORT**

Dotty LaJoye reported CUPPAD is submitting a grant application to MACAA for continuation of the regional arts mini-grant program. The mini-grant regranting amount is around $23,000, $1,500 for professional development and project administration for $9,000.

Ryan Soucy met with the city of Menominee and presented a proposal for a Master Plan to the Planning Commission. The Planning Commission decided to put the proposal out for bids. Beckett and Raeder, Inc. is submitting a bid proposal with CUPPAD as a partner; CUPPAD’s assistance would be 185 hours at $75 per hour- Beckett and Raeder bid is around $55,000. Beckett and Raeder provide planning assistance statewide to communities engaged in the MEDC Redevelopment Ready Community program. Beckett and Raeder reached out to CUPPAD for the partnership.

There are 5 planned murals as part of the Art Place grant- 2 in Iron Mountain, 2 in Manistique and 1 in Gladstone. Originally the Gladstone site was the Rialto Building but the wall needed repair work; CUPPAD prepared and submitted a Hannahville 2% grant to repair the wall but was not funded. There was a second building that the community had in mind as a potential mural site. The grant provides $66,000 per county- with the cost of a mural at $33,000 there is $33,000 for Delta County to utilize for other grant purposes. Kathy Reynold and Vicki Schwab, two of the EDO partners of the Art Grant project expressed the desire art grant funds should be held in escrow. Dotty explained the process and issues of having the funds in escrow. Dotty has told the EDO partners that changes or modifications to the art grant would require CUPPAD Executive Committee action. There was general discussion on the issue.

Dotty met with Jeff Sjoquist of Coleman Engineering to discuss issues between CUPPAD GIS and Coleman. There are possible partnerships with Coleman such as Rural Development grant administration, recreation grant applications and others. Consensus of the executive committee to partner with engineering firms that will benefit the community and CUPPAD.

CUPPAD sent out surveys to local governments to gauge their level of interest with possible services CUPPAD can provide to communities. An assessment of the survey results will be provided at the next meeting.

Peter Van Steen reported on the TAMC Culvert Pilot Program of inventorying culverts statewide. CUPPAD will be inventorying culverts in city of Munising and village of Daggett.

6. **UNFINISHED BUSINESS**

6A **Review of Revised Fee Schedule**

Dotty LaJoye reviewed the Revised Fee Schedule for CUPPAD Planning Services. The schedule takes a more realistic approach to the number of hours it takes to complete a master plan or zoning ordinance. Jill provided a comment to Dotty: the schedule should list what “other member benefits” are. Dotty was concerned as to what to list as benefits as membership benefits are becoming more difficult to define. CUPPAD frequently provides minor services to non-members in hope that they see value in what CUPPAD can do and decide to become members in the future. The discussion led to whether CUPPAD should continue to promote membership or if they should discontinue memberships and instead provide services to the entire central region at a higher rate. Dotty said she is going to be attending the Michigan Association of Regions meeting in Kalamazoo June 19 and 20th and will bring the membership issue up with other regions. **MOTION TO**
APPROVE THE REVISED FEE SCHEDULE AS PRESENTED WAS MADE BY JC. REITER, SUPPORTED BY J. LINDER; Discussion on membership rates for the counties. MOTION CARRIED.

7. NEW BUSINESS
   None

8. FEDERAL REVIEWS
   No Federal Reviews

9. NEXT MEETING
   June 28, 2018, at 2:00 pm at the CUPPAD offices in Escanaba

10. ITEMS FROM EXECUTIVE COMMITTEE
    Schoolcraft County- moving forward on design of new jail; the county is in dire straits for a new jail.

    Delta County- jail construction is on schedule. The UP Fair Board received a $1 million grant from the Besse Foundation which will be used to construct a UP Veterans Museum, along with offices for the Delta County chamber of commerce and other groups and a reception area for events. The legislature has included $500,000 in next year’s budget for construction expenses.

    Hannahville Indian Community- Jill Beudo arrived. Hannahville 2% awarded 64 grants, golf course is set to open and gearing up for the golf tournament. Discussion on the treasurer’s report regarding “grants to others” and “pass through” amounts. Discussion on “member benefits” and membership dues for counties and local units; consensus to evaluate membership dues at a later date.

    Alger County- a lot of construction activities in Munising and waiting for the tourist season to start.

    Menominee County- there will be a rodeo in Carney and many Memorial Day Weekend activities taking place in Carney.

    Marquette County- airport project to shorten the runway, work at the county medical care facility and steam plant in Negaunee Township is under construction.

11. ADJOURNMENT
    Meeting adjourned at 3:25 p.m. by Chairperson Gerry Corkin.

Meeting minutes prepared by P. Van Steen