CUPPAD REGIONAL COMMISSION
MEETING MINUTES

July 27, 2018
1:00 P.M. Mikes on Main
616 Main St
Norway, MI

PRESENT
J. Linder, Menominee County
E. Mattson, Alger County
G. Johnson, Delta County
G. Corkin, Marquette County
R. Anderson, Dickinson County
W. Carlson, Marquette County
D. Rivard, Delta County
D. Olson, Dickison County
J. Beaudo, Hannahville Indian Community
T. Nelson, Delta County
Al Feldhauser, Marquette County

MEMBERS ABSENT
L. Howard, Alger County
B. Heriouix, Delta County
R. Baron, Delta County
M. Slown, Marquette County
B. Struck, Marquette County
J. Doucette, Alger County
C. Welch, Menominee County
C. Rieter, Schoolcraft County
D. Parrett, Menominee County
S. Aldrich, Schoolcraft County
O. Doran, Schoolcraft County
T. Karlstrom, Marquette County
A. Ott, Schoolcraft County

GUESTS PRESENT
Don Byczek, Norway Township Supervisor
Joyce Giuliani, Norway Township
Lois Ellis, Director
Dickinson County Economic Development

STAFF PRESENT
Dotty LaJoye, Executive Director
Rayan Soucy, AICP
Rawan Alhabbal, GIS Technician
Ben DuBois, Planning Assistant/GIS Specialist

CALL TO ORDER AND WELCOME
The meeting was called to order at 1:00 p.m. by G. Corkin. The Pledge of Allegiance to the flag was recited. Roll call was taken and a quorum was not present. The actions taken would be as a recommendation until the next meeting or until a quorum was present.

APPROVAL OF THE AGENDA
A MOTION TO RECOMMEND APPROVAL OF THE AGENDA WAS MADE BY W. CARLSON, SUPPORTED BY T. NELSON CARRIED UNANIMOUSLY.

ACCEPTANCE OF THE MINUTES
A MOTION TO RECOMMEND APPROVAL OF THE April 27, 2018 MINUTES WAS MADE BY D. OLSON, SUPPORTED BY W. CARLSON CARRIED UNANIMOUSLY.
SECRETARY’S REPORT
None

TREASURER’S REPORT
Treasurer Beaudo reported that overall CUPPAD is doing well financially but she stressed the importance of CUPPAD needing a consistent budget reporting system so we can track where we are at with our projects and check ledgers on regular basis to make sure expenses and revenues are coded to the right projects.  **A MOTION TO RECOMMEND APPROVAL OF THE TREASURER’S REPORT WAS MADE J. LINDER, SUPPORTED BY E. MATTSON CARRIED UNANIMOUSLY.**

EXECUTIVE COMMITTEE REPORT
G. Corkin reported the Executive Committee has been working with Michigan Works to improve the budget process. CUPPAD has been doing very well since the RPI but a new governor will be seated in January and we have to be aware that RPI funds may not continue.

EXECUTIVE DIRECTOR’S REPORT
LaJoye reported that CUPPAD staff will be attending the Michigan Association of Planning Annual Conference in Grand Rapids in September and GIS staff will be attending the Imagine GIS Conference in Traverse City. The governor’s office announced that the RPI grant will be available for the same amount of funds as previous years ($271,346.00). New to this year’s RPI application is the opportunity to apply for an additional amount of $70,000 for integrated asset management. CUPPAD will be pursuing the additional funds as we believe we have the internal capacity to perform integrated asset management. **A MOTION TO APPROVE THE EXECUTIVE COMMITTEE REPORT AND THE EXECUTIVE DIRECTOR REPORT WAS MADE D. RIVARD, SUPPORTED BY J. LINDER MOTION CARRIED UNANIMOUSLY.**

UNFINISHED BUSINESS
LaJoye will continue to pursue commercial liability insurance coverage for CUPPAD.

NEW BUSINESS
LaJoye referred to the table in the Commissioners packet that lists the various projects staff is working on. Not all projects are at the contract level.

PROGRAM SPEAKERS
Lois Ellis, Director, Dickinson County Economic Development
Provided a presentation on the various economic factors affecting Dickinson County and described several ongoing, locally driven solutions.

Ryan Soucy, AICP, CUPPAD
Provided a presentation on the Capital Improvement Planning program he has developed for local units of government in the Central Region which meets the Michigan Planning Enabling Act and Redevelopment Ready Certification requirements.

Ben DuBois, Planning Assistant and GIS Specialist, CUPPAD
Provided a presentation on assistance to local units of government that are working toward their Audit of Minimum Assessing Requirements (AMAR).
Rawan Alhabbal, GIS Technician, CUPPAD
Provided a story map of CUPPAD’s various projects throughout the Central Region to demonstrate the value of story maps when presenting geographically related information.

NEXT MEETING DATE
Next Regional Commission meeting will be October 26, 2018, in Menominee County

ADJOURNMENT
Meeting adjourned at 2:30 p.m, CST. No tour was available