CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING
Meeting Minutes

August 22, 2019
2:00 p.m. EST
CUPPAD office
2950 College Ave
Escanaba, MI 49829

PRESENT
J. Doucette, Alger County
G. Corkin, Marquette County
R. Desjardins, Alger County
T. Edlebeck, City of Kingsford
J. Beaudo, Hannahville Indian Community
P. Kleiman, Menominee County

ABSENT
D. Rivard, Delta County, excused
C. Reiter, Schoolcraft County

OTHERS PRESENT
Dotty LaJoye, Executive Director, CUPPAD
Michelle Viau, CPA, CFO, Michigan Works
Peter Van Steen, Transportation Planner

CALL TO ORDER
The meeting was called to order at 2:00 p.m. by Chairperson G. Corkin; a roll call was taken with a quorum present. G. Corkin welcomed Pete Kleiman as the new Executive Committee representing Menominee County, replacing Joe Linder.

APPROVAL OF AGENDA
MOTION TO APPROVE THE AGENDA WAS MADE BY R. DESJARDINS SUPPORTED BY J. BEAUDO; MOTION CARRIED.

ACCEPTANCE OF THE MINUTES
MOTION TO ACCEPT THE MINUTES FROM THE QUARTERLY MEETING OF JULY 26, 2019 WAS MADE BY J. DOUCETTE, SUPPORTED BY P. KLEIMAN ; MOTION CARRIED.

TREASURER’S REPORT
Jill Beaudo had some questions regarding general operations state and federal revenue; the Commission has or will be billing for the state and federal revenue, monies have not yet been received. Discussion on Schoolcraft GIS project and billing schedule, discussed status of several projects, discussed membership dues, Dotty informed the Committee new time sheets will be used to better track projects; the Commission will be utilizing fund balance to cover expenses until funds are received. MOTION TO APPROVE THE TREASURER’S REPORT AS PRESENTED WAS MADE BY R. DESJARDINS, SUPPORTED BY P. KLEIMAN; MOTION CARRIED. D. LaJoye mentioned she met last week with Lee Shirley, EDA representative, regarding disaster relief funds available for Menominee County; county administrator
Jason Carivou and the county emergency management director were in attendance but did not have adequate information on damage assessment. Funds are available to the county, but we have not heard anything from Menominee county representative on the EDA funding opportunity.

UNFINISHED BUSINESS

Status of local contract collection report: Reviewed the status of local contracts. MOTION BY T. EDLEBECK, SUPPORTED BY R. DESJARDINS TO ACCEPT THE REPORT AS PRESENTED; MOTION CARRIED.

EXECUTIVE DIRECTORS REPORT

D. LaJoye reported on the use of Art Place funds for the Vista Theatre roof repair; Lakeshore Environmental is looking at stabilizing the wall. January 31 will wrap up the grant. D. LaJoye will ask for an extension in order to create a video showing the projects. Staff is working with the Negaunee Neighborhood Enhancement project with 7 income qualified homeowners are receiving funds for curb appeal projects, December 31 is the completion date. We need to conduct a fall Integrated Asset Management summit; it will be done in conjunction with the TAMC Fall Asset Management Conference in Marquette at end of October. D. LaJoye presented the names of the new MCACA mini-grant review committee: Barb Kramer-Dickinson, Kathy Reynolds-Alger, Jill Beaudo- Menominee, Sue Rolls-Delta, Tina Harris-Marquette and Alan Barr-Schoolcraft. MOTION BY J DOUCETTE, SUPPORTED BY R. DESJARDINS TO ACCEPT THE EXECUTIVE DIRECTORS REPORT; MOTION CARRIED.

NEW BUSINESS

Draft budget FY 2020: Reviewed and discussed the proposed FY 2020. RPI funding is not included in the budget; RPI was about $80,000 in revenue to CUPPAD; CUPPAD will be able to focus more on local contracts. There is shortfall of $72,000 which will use the fund balance if no additional contract work comes in. MOTION BY J. BEAUDO, SUPPORTED BY P. KLEIMAN TO APPROVE THE BUDGET; MOTION CARRIED.

FEDERAL REVIEW

Federal reviews were presented for: Dickinson County Healthcare, Alger-Marquette Community Action Board, and Phase 1 Water System for City of Negaunee; no negative comments.

NEXT MEETING AND PLACE

The next Executive Committee meeting will be September 26, 2019, Escanaba at 2:00 pm.

ITEMS OF INTEREST

R. Desjardins reported H-58 will be open October 1.

ADJOURNMENT

The meeting was adjourned by the Chair at 2:55 P.M.

Minutes prepared by P. Van Steen