CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING
Meeting Minutes

November 21, 2019
2:00 p.m. EDT

CUPPAD office
2950 College Ave
Escanaba, MI 49829

PRESENT
J. Doucette, Alger County
T. Edlebeck, Dickinson County
G. Corkin, Marquette County
P. Kleiman, Menominee County
C. Reiter, Schoolcraft County
J. Beaudo, Hannahville Indian Community

ABSENT
R. Desjardins, Alger County
D. Rivard, Delta County

OTHERS PRESENT
Dotty LaJoye, Executive Director, CUPPAD
Michelle Viau, CPA, CFO, Michigan Works
Peter Van Steen, Transportation Planner

CALL TO ORDER
The meeting was called to order at 2:00 p.m. by Chairperson G. Corkin. The Chair noted that D. Rivard is hospitalized due to a recent heart attack.

APPROVAL OF AGENDA
MOTION TO APPROVE THE AGENDA WAS MADE BY J. DOUCETTE, SUPPORTED BY P. KLEIMAN; MOTION CARRIED.

ACCEPTANCE OF THE MINUTES
MOTION TO APPROVE THE MINUTES FROM THE OCTOBER 25, 2019 COMMISSION MEETING WAS MADE BY P. KLEIMAN, SUPPORTED BY J. BEAUDO; MOTION CARRIED.

TREASURER’S REPORT
Jill Beaudo reviewed questions/concerns she had from the last meeting with Michelle Viau. For future reports, Michelle Viau will provide the checking account balance, when specific fund balances are over budget notations will be provided as where the difference in funds came from. Jill noted that salaries are at 15% and should be around 8%. Dotty noted there is a layoff schedule with one layoff in January and one more at a later date. We will be billing MDOT on a monthly basis rather than quarterly.
Discussion on staff work load and cash flow. There is the possibility of having staff work part-time.
MOTION TO ACCEPT THE TREASURER’S REPORT AND HAVE THE EXECUTIVE DIRECTOR LOOK AT
REDUCING STAFFING BY TWO EMPLOYEES IN ORDER TO LIVE WITHIN OUR MEANS WAS MADE BY G. CORKIN, SUPPORTED BY C. REITER; MOTION CARRIED. P. Kleiman suggested billing for work as you go.

UNFINISHED BUSINESS
The Staff Activities report with activities shown by individual staff was presented for review. MOTION TO ACCEPT THE STAFF ACTIVITIES REPORT WAS MADE BY P. KLEIMAN, SECONDED BY J. DOUCETTE; MOTION CARRIED.

EXECUTIVE DIRECTORS REPORT
D. LaJoye reported receiving an extension for the Art Place America grant until August 2020, which will allow for an additional mural in Garden and development of a video of the project; the MACACA final report was submitted; MSHDA Enhancement grant for Negaunee was resubmitted; an open house was held for the Delta County master plan project with another one December 5 in Garden Township; working with city of Munising on a low/moderate income survey; the Ishpeming master plan will have a kick-off soon; UPCAP was awarded a Healthy Aging grant to examine non-emergency medical transportation issues with the three UP regional planing commissions having a role. MOTION TO ACCEPT THE EXECUTIVE DIRECTORS REPORT WAS MADE BY C. REITER, SUPPORTED BY T. EDLEBECK; MOTION CARRIED. G. Corkin thanked Dotty for getting out and meeting with local communities.

NEW BUSINESS
No new business

REGIONAL PROSPERITY INITIATIVE (RPI)
Dotty mentioned the RPI Council will now have a greater role with the CEDS and will meet quarterly after March 2020, for present they will still meet monthly. MOTION TO HAVE RPI COUNCIL TAKE ON CEDS ROLE WAS MADE BY J. DOUCETTE, SUPPORTED BY P. KLEIMAN; MOTION CARRIED. Dotty indicated that Abbie Hanson from the Superior Watershed Partnership replacing Emily Leach. The Real Estate Developer training project will not take place; funds will be reallocated to an Economic & Talent Collaborative Website with additional funds to come from the MEDC and the UP-Collaborative Council. MOTION TO REALLOCATE $10,000 FOR THE REAL ESTATE TRAINING TO THE ECONOMIC & TALENT COLLABORATIVE WEBSITE WAS MADE BY C. REITER, SUPPORTED BY P. KLEIMAN; MOTION CARRIED. MOTION TO APPOINT ABBIE HANSON TO THE RPI COUNCIL WAS MADE BY T. EDLEBECK, SUPPORTED BY J. BEAUDO; MOTION CARRIED.

FEDERAL REVIEWS
No federal reviews

NEXT MEETING AND PLACE
The next Executive Committee meeting will be January 23, 2020, Escanaba at 2:00 pm.

ADJOURNMENT
The meeting was adjourned by the Chair at 2:36 P.M.

Minutes prepared by P. Van Steen